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UNITED STATES DISTRICT COURT NORTHERN DISTRICT OF ILLINOIS EASTERN DIVISION

MAR 18 2008

MAR 13 2008

MICHAEL W. DOBBINS

CLERK, U.S. DISTRICT COURT

ARNORD JOYNER	_
, , , , , , , , , , , , , , , , , , ,	08CV1513
(Enter above the full name of the plaintiff or plaintiffs in this action)	JUDGE CONLON MAGISTRATE JUDGE BROWN
vs.	Case No:
ROYER WALKER	(To be supplied by the <u>Clerk of this Court</u>)
TERRY MCCAND	<u> </u>
DEE BUHAGAIZA	
Donald Hulzell	_
JASOD GARNEH	
BRIAN FAIRCHELD	
(Enter above the full name of ALL defendants in this action. <u>Do not use "et al."</u>)	
CHECK ONE ONLY:	
	R THE CIVIL RIGHTS ACT, TITLE 42 SECTION 1983 y, or municipal defendants)
	RTHE CONSTITUTION ("BIVENS" ACTION), TITLE S. Code (federal defendants)
OTHER (cite statute, in	f known)

FILING." FOLLOW THESE INSTRUCTIONS CAREFULLY.

I.	Plainti	iff(s):
	A.	Name: ARNOID JOYNER
	В.	List all aliases: None
	C.	Prisoner identification number: <u>N31385</u>
	D.	Place of present confinement: SHAFEVIIIE C.C.
	E.	Address: P.D. Box 112 Jolzet, IL 60434
	numbe	re is more than one plaintiff, then each plaintiff must list his or her name, aliases, I.D. or, place of confinement, and current address according to the above format on a te sheet of paper.)
II.	(In A l	dant(s): below, place the full name of the first defendant in the first blank, his or her official on in the second blank, and his or her place of employment in the third blank. Space of additional defendants is provided in B and C.)
	Λ.	Defendant: ROGER WALKER
		Title: DIRECTOR
		Place of Employment: Spiron Fred, Il., I.b.O.C.
	В.	Defendant: TENRY W-CAND
		Title: Winden
		Place of Employment: Stateville C.C.
	C.	Defendant: DEE BUHAGALZA
		Title: Former Warden

(If you have more than three defendants, then all additional defendants must be listed according to the above format on a separate sheet of paper.)

StateVIllE CICI

Place of Employment: _

Donald Hulsch
Title woulen

71, of Empl. MENSUL C.C

E. DEFENDENT JASON CONNETT

TITLE

ASSITANCE DIRECTOR

PI. OF Engl.

Springfield IL. IDOC

F. DEFENDANT BORNE FAZIRCHELL

Tatle Adman RENTEN BOARD

OFFICE OF INMATES INSUES

Pl. OF Empl.

OFFICE OF INMATES INSUES

Sprangfaeld, Ih. IDOC

A.	Name of case and docket number: \(\mu\) \(\mu\)
В.	Approximate date of filing lawsuit:
C.	List all plaintiffs (if you had co-plaintiffs), including any aliases:
D.	List all defendants: NWE
E.	Court in which the lawsuit was filed (if federal court, name the district; if state court
	Court in which the lawsuit was filed (if federal court, name the district; if state court name the county): Name of judge to whom case was assigned:
E. F. G.	Court in which the lawsuit was filed (if federal court, name the district; if state court name the county):

IF YOU HAVE FILED MORE THAN ONE LAWSUIT, THEN YOU MUST DESCRIBE THE ADDITIONAL LAWSUITS ON ANOTHER PIECE OF PAPER, USING THIS SAME FORMAT. REGARDLESS OF HOW MANY CASES YOU HAVE PREVIOUSLY FILED, YOU WILL NOT BE EXCUSED FROM FILLING OUT THIS SECTION COMPLETELY, AND FAILURE TO DO SO MAY RESULT IN DISMISSAL OF YOUR CASE. COPLAINTIFFS MUST ALSO LIST ALL CASES THEY HAVE FILED.

IV. Statement of Claim:

State here as briefly as possible the facts of your case. Describe how each defendant is involved, including names, dates, and places. **Do not give any legal arguments or cite any cases or statutes.** If you intend to allege a number of related claims, number and set forth each claim in a separate paragraph. (Use as much space as you need. Attach extra sheets if necessary.)

IN JAD. + FEB. Ob. I was charged and tried for Att, ESCAPE & ESCAPE. THE COOK COUNTY D.O.C. Sus pended All my priveleges, made me a incleterature seg status zonate the remainder OF my county stay, and the count sentence me to a total of 12 yrs. In March Ob the New Director that was the former Director of Asst. / Associate to the In. Dept. OF Cour. Director Roger Walker told me I would pay for the Escape ID more ways than OME.

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IV. Statement of Claim:

State here as briefly as possible the facts of your case. Describe how each defendant is involved, including names, dates, and places. Do not give any legal arguments or cite any cases or statutes. If you intend to allege a number of related claims, number and set forth each claim in a separate paragraph. (Use as much space as you need. Attach extra sheets if necessary.)

SOME ANSWERS. My CONDSELON N. Schwarz told wie I baszchy hard nothszay conzay because I was level E, And that I EUEL E was but OF his hards. HE told me to waste to specsal Offender Lt. CONAN + I deal, but he NEVER NESPONDED. I WOUNTE to WONDEN HULTUR AND WIS your costanter um purcusal gyz englished thateress out -35rg A Doll I fold , T plut GO -VANCE regardeny neward C.C. Statt Cuallet toward me the succession for not allowing me to take put ZD the I.D.D.C. nehobolatatad program. On 8-11-06 3/dspelsas em 3 boust purtata Darguzas ensund. O FOR jobs (work / school). UN 8-21-DL GAZEVANCE OFFICER TYOUR MUNIAY NECETUE SAID GRZEVANIE but dzelit ADDRESS GRIENANCE for 10 months before denythy It BECAUSE I was no longer At MEMBER C.C., LEVEL & REGULAR YEARLY MANDELS 4 ZA MAY OF MY YELD WAS UP. HONEVER 6 months After not hearing as the 7-8-06 ISSUE I FILED ANDMED TREUDINE ON 2-22-07 for

Staff Conduct a Constitutional Nights Viblations of ILL=20025 - Det. 1 - SEct. 2,10,11,17+20. Thus time N. Schuss gave a defferent nesponses and I sent et to grzevance OFFICER, IN JUNE OF I RECEIVE both GRZEVANCE bALL AND I Apprealed to Springfield INDOC. Adman, NEUZEW BOALL WHERE BRZAN FATRCHELL OF IDMATES ISSUES DENIED THE 7-8-06 ISSUES AND NEWER Address the 2-22-07 ISSUES Affel he sent to me to provide ham verstantan the gracumit officer as MERALL ALSO REfused the ISSUE - I did, IN April OT I Spoke with DIR. JASON GOLVETT IN MENAND'S EAST CELL house regarding level & prefer - ELIZAT Treatment by STAFT + EXCESSIVE PUNJOhnent, WE brush me OFF sayong my Escape Change goves then fust-struction to help me TEVELE, Now that I'm back IN STATEUZILE C.C. I SUFFER THE SAME CIRCUMSTANCES, no assignment Lwark Isinoll no drug treatment, CONTACT UZSETS ON NEWARDSTATATION. I'VE WASTED DIR. ROGER WALLER WALLED T. MCCAND, AZW WAIGHT, SPECZAL OFTENDER Lt. Elberson - none has responded. (SEE ATTACHED EXHIBITS)

State briefly exactly what you want the court to do for you. Make no legal arguments. Cite no cases or statutes.

I want to be removed from the special offenders

I Evel & program Immediatately. I want the staff to

pay met 500,000 dollars and spirit my count cost between

them, I want the court to manifer me to the Fed.

Sustem so the state staff doesn't retail ate on me.

I want all my rights + proveleges restarted back.

VI. The plaintiff demands that the case be tried by a jury. 🛛 YES 🔲 NO

CERTIFICATION

By signing this Complaint, I certify that the facts stated in this Complaint are true to the best of my knowledge, information and belief. I understand that if this certification is not correct, I may be subject to sanctions by the Court.

Signed this 29 day of FELO., 2008

August John (Signature of plaintiff or plaintiff)

Avenue John John (Print name)

(D31385

(I.D. Number)

Pro. Box 112

JUZEL JL.

(Address)

Illinois Department of Corrections			Number	05.05.110 1 of 6
		ADMINISTRATIVE DIRECTIVES	Page	
		18	Effective	8/15/2000
Section	06	Operations		
Subsection	- 05	Classification		
Subject	110	Escape Risk Designations		

POLICY

Authority

730 ILCS 5/3-2-2

B. **Policy Statement**

Each person committed to the Adult or Juvenile Division shall be assigned an escape risk level. Inmates or youth who have a history of escapes or runaways, attempted escapes or runaways, or escape-related behavior may warrant increased security measures. Such inmates or youth shall be identified and supervised according to the assigned escape risk level.

PROCEDURE Ħ.



<u>Purpose</u>

The purpose of this directive is to establish guidelines for assigning an escape risk level to an inmate or youth.

8. **Applicability**

This directive is applicable to all facilities within the Adult and Juvenile Divisions of the Bureau of Operations.

Internal Audita C.

An internal audit of this directive shall be conducted at least annually.

Designees

Individuals specified in this directive may delegate stated responsibilities to another person or persons unless otherwise directed.



General Provisions

Nothing in the provisions herein shall be construed to limit the authority of the Director to 1. house or transfer an inmate or youth in any institution, facility, or program.

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ADMINISTRATIVE	Effective	17	, age	Number 05.05.110
DIRECTIVE		/15/2000 <u> </u>	2 of 8	00.05.110

- Time frames established herein shall represent the minimum length of time an inmate or 2. youth shall remain in the escape risk level dealgnated or in a higher escape risk level or a combination thereof.
- Escape risk levels required herein shall represent the minimum level in which an inmate **3**. ' or youth shall be placed.

Recuirements:

- Ouring the classification process at a Reception and Classification Center, an inmate or 1. youth shall be assigned one of the following escape risk levels in accordance with the guidelines established in this directive (See Paragraph II.G.).
 - Level E extremely high escape risk. 8.
 - Level H high escape risk. b.
 - Level M moderate escape risk. C.
 - Level L low or no apparent escape risk. đ.
- Upon transfer to a facility and during each inmate's annual reclassification or during 2. each quarterly reclassification of a youth, the immate's or youth's escape risk designation shall be reviewed to determine if it is still appropriate.
 - If the review is for reclassification, the Security Reclassification/Escape Riek 8. Report shall be completed in its entirety.
 - If the review is only to determine the escape risk level, only the escape risk level b. section of the Security Reclassification/Escape Risk Report shall be completed.
 - All escape risk levels shall be reviewed by the Chief Administrative Officer and C. documented in the Chief Administrative Officer's action section of the Security Reclassification/Escape Risk Report.
- An inmate's or youth's assigned escape risk level may be changed at any time it is 3. determined that he or she no longer represents the assigned level.
 - An inmate who escapes from a Level One through Level Seven adult facility shalf be designated a Level E escape risk and shall remain in Level E status for a minimum of five years.
- An immate who escapes from a Level Eight adult facility shall be designated a minimum of Level H escape risk and shall remain in a minimum of Level H status for at least 9 months.

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ADMINISTRATIVE	Effective	Page	Number
DIDECTNIE		A	
DIRECTIVE	6/15/2000 ·	3016	95.05.110



- Adult parole absconders shall be designated no less than a Level M escape risk and shall remain in a minimum of Level M status for at least one year.
- d. Prior approval of the Deputy Commander of Operations shall be required to:
 - (1) Remove any inmate or youth from a Level E escape risk status; or
 - (2) Reduce an escape risk level by more than one level at a time.
- Escape risk information shall be entered into the Offender Tracking System (OTS) for adults and into the Juvenile Tracking System (JTS) for juveniles using the "escape risk-flag" data element.
- 5. A card with the phrase "ESCAPE RISK" and the letter designation "E", "H", or "M" stamped in red bold letters shall be stapled on the face sheet of the master file of each inmate or youth designated as a Level E, Level H, or a Level M escape risk.
- 6. Once an escape risk level is determined, whether at the Reception and Classification Center or at the receiving facility, the inmate or youth shall be issued a color-coded identification card to denote the escape risk level assigned. If necessary, a new identification card shall be issued at the time of transfer or following review of escape risk level. Identification cards shall be issued in accordance with Administrative Directive 01,07.806.
- Inmates and youth shall be identified and monitored and inmate or youth assignments
 shall be made based on escape risk designations in accordance with Administrative
 Directive 05.03.105.



G. <u>Guidelines</u>



- The intent of the escape risk determination is to be able to readily identify those inmates or youth whose past history and behavior coupled with knowledge and observation of their current behavior place them at an extremely high, high, or a moderate escape risk level.
- 2. Items tisted below as well as the requirements in Paragraph II.F.3. shall be considered in assigning an escape risk level. For an inmate or youth to be assigned a specific level, one or more of these conditions shall be present. The presence of a condition, however, does not require the assignment of that level. The presence of a condition shall effectively contribute to the determination of an escape risk level. Staff shall be selective in labeling an inmate or youth as an extremely high, high, or a moderate escape risk.
 - a. i.evel E (Extremely High) an inmate or youth who poses an extremely serious escape risk due to:

Illinois Department of Corrections

ADMINISTRATIVE	Effective	Page	<u> </u>
DIRECTIVE	6/15/2000	4 of 6	05.06,110



- A history of: escape from a Level One through Level Seven adult facility within the past five years; escape or runaway or attempted escape or runaway from any closed confinement with or without any actual or threat of violence or an escape or runaway or attempted escape or runaway while under security escort (for example, court writ, medical or funeral furlough, transfer, etc.) within the past five years;
- (2) An indicated desire or willingness to escape or runaway by: sett-admission; preparing for, discussing, or documenting preparations of for an escape or runaway; or possession of escape paraphernalia;
- *
- (3) Behavior;
- (4) An outstanding immigration warrant or warrant(s) for major criminal scharges;
- (5) Remaining time to serve and type of sentence (for example, life, natural stife, death, multiple consecutive sentences, etc.); or
- (6) Other appropriate considerations.



NOTE: An extremely high escape risk shall normally be housed only at Level One or Level Two adult security facilities or Level One juvenile security facilities. Assignments shall be within the inner perimeter area and work and program assignments shall be during daylight hours. Adult work assignments shall be restricted to the hours of 8:00 a.m. to 2:00 p.m. The inmate's or youth's daily activities shall be closely monitored in accordance with Administrative Directive 05.03:105.

- b. Level H (High) an inmate or youth who poses a serious escape risk due to:
 - A history of: escape from a Level One through Level Seven adult facility; escape from a Level Eight adult facility within the last nine months; escape or runaway or attempted escape or runaway from a closed confinement with or without any actual or threat of violence; or an escape or runaway or attempted escape or runaway while under security escort (for example, court writ, medical or funeral furlough, transfer, etc.) within the past five years;
 - (2) An indicated desire or willingness to escape or runaway by self-admission or by preparing for or discussing preparations for an escape or runaway;
 - (3) An outstanding immigration warrant or warrant(s) for major criminal charges;

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DIRECTIVE 9/15/2000		05.05.110

NOTE: A Level L inmate or youth may be housed at any Department facility regardless of the facility's security level.

Authorized by:

Donald N. Snyder Jr.

Director

 Supersedes:
 05.05.110
 AD
 7/1/2000

Date: 1-8-2006	Committed Person:	ZNIZA TO		ID#:
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Counselor, unless the issue invo Grievance Officer, only it the iss Chief Administrative Officer, or Administrative Review Board, of administrative Officer. Administrative Officer.	pent document (such as a Discover discipling, is deemed an put involves discipling at the property gravance only if EMERGENCY gravance only if the issue involves trans ugs, assues from another facili	ciplinary Report, Shekadown R I emargency, or is subject to r resent lacility or issue not re: after denial by the Transfer Co ity except personal property is	ecord, etc.) and send to fired review by the Adn solved by Counselor. ordinator, protective our soues, or issues not res	o: ninisitative Review Board, stody, involuntary sloved by the Chief
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Grievance Officer's Report	
Date Received: August 21, 2006 Date of Review: June 1, 2007	Grievance # (optional): 104-8-06
Offender: Arnold Jouner	ID#: <u>N31385</u>
Nature of Grievance: Staff Conduct	
Nature of Grievance. Staff Contact	·
	·
Facts Reviewed: Inmate is grieving that he is a level E inmate and Menard refit requesting to be rehabilitated under state law. He wants a job or school or move	uses to allow him to attend school. Inmate is ed to another facility.
OTS indicates inmate was transferred to Stateville Correctional Center on 5/21,	/07.
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Tuone Murray	the mark has
Print Grievance Officer's Name (Attach a copy of Offender's Grievance, including counselor's re	Glevence Officer's Signature
Chief Administrative Officer's Resp	onse
Date Received: June 1, 2007	not concur
Comments:	
D- Hubroh	6/1/57
Chief Administrative Officer's Stonature	Date
Offender's Appeal To The Direct	or
I am appealing the Chief Administrative Officer's decision to the Director. I understand this appealing the Chief Administrative Officer's decision to the Administrative Review Board, P.O. Box 19277, Spr original grievance, including the counsetor's response, if applicable, and any pertinent documents.)	eal must be submitted within 30 days after the date of the ringfield, IL 62794-9277. (Attach a complete copy of the
•	
Offender's Signature	ID# Date

Date
Received: / / Is this determined to be of an emergency nature? Yes; expedite emergency grievance
No; an emergency is not substantiated.
Offender should submit this grievance in the normal manner

Chief Administrative Officer's Signature

Date

Ardundos

Security Chassilication, I as well as my other number which this LINOCHET WHICH SE MUNICION A point son Aster busicous point was were The facility Neluses to give me a poly T. LLD Establish which on Endan AN OFFERDERS Show be Attracted the C shower and southing pate in someones A Successful new 4 Eughahan in Society and neder house estates of transport such such contactions WE resigned designs, yet me administration has only head me as 23-1 nows lockdown such day but your day. I mave never broken any The pure 3201 of Group can coins youriday hinder of grand 40 column about winder stanged the land specific safe g to be A Discounting in Employment due to Deing A level & All DERESS Should have the Right to be like Show discountinesty and true basis of there color control matical Anteresting and the in history and positional positions of any Employee, Mensul Employee inmates schooling and yeartional trainsing as part of their neintegration back A sensed I have applicate the Should be afforded these stance trights other womates that going logice to society are attantal; which tombs to my From way or - physical Transporter Communications that protong communicated aspects of hack of winding wouse or hipstility tou that is cite violence hatred lange ecopy to the sought put no to come by netering to que un anatimal or neground alliterias are condemned. From Literary it this Alministration it make me text signific gover on Englishing is traduction care; de es to prove themselves which KEEDS my some st question I am Luia Example for morality + Excellence but I'm out Attend here within the Affiliation of level This Administration has distin who begues with condensed by their and standards whichters to the wanters carceroning a was at silvertie Haw som T 30 THE DESIGNATE SEARCH DESIGNEST. I Am held to that within the Coll 23 hours a day within the security ENActorent of this source daily Dragonn. AVI I ushot is Equal Insertment under this law. No other insmall 30 timble out since wind and Exitation than the such Allowed to give out sociesant of transmit to the social of this a rules of the wall the instance most suited you are hald by the white immates ; But majority of the population is thank inmates and treat the same as for security agaressive levels assigned here at menour C.C.

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Illinois
Department of
Corrections

Rod R. Blagoje¹ Governor

ROGER E. WALKE

Director

errectional Center / P.O. Box 711 / Menard, IL \$2259-9998 / Telephone: (618) 826-5071 / TDD: (800) 52

MEMORANDUM

DATE:

April 17, 2007

TO:

Joyner, A

N31385

⊆-5-08

FROM:

Major Richard D. Moore

Menard Correctional Center

SUBJECT:

Recent Letter

In regard to the recent letter concerning grievences, I have forwarded the letter to the Grievance Officer to address.



Rod R. Blagojevich
Governor

Roger E. Walker Jr.

1301 Concordia Court / P.O. Box 19277 / Springfield IL 62794-9277 / Telephone: (217) 558-2200 / TDD: (800) 526-0844

November 7, 2007

Arnold Joyner Register No. N31385 Stateville Correctional Center

Dear Mr. Joyner;

This is in response to your grievance received on July 2, 2007, regarding classification (Level E status at Menard), which was alleged to have occurred at Menard Correctional Center. This office has determined the issue will be addressed without a formal hearing.

In your letter explaining two grievances you allege to have filed at Menard CC prior to transfer to Stateville CC remain unaswered. You claim you were denied a job at Menard based on your Level E status in an unconstitutional manner in the first grievance. In your second grievance, you allege that you were forced to pay for a new ID inappropriately. This office has contacted Menard CC Grievance Office in regard to your allegations. It is noted there is no record of the grievance regarding the ID being forwarded to the Grievance Officer. It is also noted the grievance in regard to your allegations of unconstitutional imprisonment was received in the Grievance Office and addressed prior to your transfer in Grievance Officer's Report 104-8-06. The grievance regarding the ID will not be addressed as there is no record of it being timely filed.

In regard to your allegation that unidentified Menard CC staff have discriminated against you by not allowing you to hold a job or engage in other programming aimed at your rehabilitation, it is noted you were assigned as a Chaplaincy Department Participant at your request on November 28, 2006, and remained a participant until your transfer to Stateville on May 23, 2007. If is further noted you were disciplined for Insolence at Menard CC on May 14, 2007, for statements made to a female nurse. You were transferred to Stateville CC subsequent to that discipline due to your familiarity with the staff and Institution. It is also noted you are currently an unassigned utility man at Stateville CC pending appropriate placement.

Based on a total review of all available information, it is the opinion of this office that the issue was appropriately addressed by the institutional administration. It is, therefore, recommended the grievance be denied.

FOR THE BOARD:

Bhan **⊭airchild**√

Administrative Review Board

Office of Inmate Issues

CONCURRED:

Roge) E. Walker Jr.

D)rector

cc: Warden Terry McCann, Stateville Correctional Center Arnold Joyner, Register No. N31385



Rod R. Blagojevich
Governor

Roger E. Walker Jr.
Director

Menard Correctional Center / 711 Kaskaskia Street / Menard, IL 62259 / Telephone: (618) 826-5071 / TDD: (800) 526-0844

February 13, 2008

Mr. Arnold Joyner, N31385 Stateville Correctional Center 16830 South Route 63 Crest Hill, IL 60403

RE: Request For Level E Status Change

Mr. Joyner:

Your letter dated 1/9/08 addressed to Deputy Director Fews has been forwarded to my office for handling.

Due to the fact you are currently housed at Stateville Correctional Center, our staff was unable to review your master file as to the nature of the escape/dangerous weapon charge. The information I was able to obtain indicates that you were placed on the Level E status on the same day you were admitted to NRC on 5/23/06, not when admitted to Menard Correctional Center on 5/25/06.

I will forward a copy of this letter along with your letter to the counseling staff at Stateville Correctional Center. Additionally, you should contact your counselor at Stateville in writing to request a review of your Level E status for consideration.

Sincerely,

Donald A. Hulick

Warden

Menard Correctional Center

cc: S

Stateville Correctional Center - Clinical Services

Master File

File

SUBPART A: ADMINISTRATION OF DISCIPLINE

Section 504.10 Applicability

This Subpart applies to adult and juvenile offenders within the Department of Corrections.

(Source: Amended at 27 III. Reg. 6214, effective May 1, 2003)

Section 504.12 Definitions

"Chief Administrative Officer" means the highest ranking official of a correctional facility.

"Department" means the Department of Corrections.

"Director" means the Director of the Department of Corrections.

"Offender" means a person committed to the Department or to the custody of the Department.

(Source: Amended at 27 III. Reg. 6214, effective May 1, 2003)

Section 504.15 Responsibilities

- a) Unless otherwise specified, the Director or Chief Administrative Officer may delegate responsibilities stated in this Subpart to another person or persons or designate another person or persons to perform the duties specified.
- No other individual may routinely perform duties whenever a Section in this Subpart specifically states the Director or Chief Administrative Officer shall personally perform the duties. However, the Director or Chief Administrative Officer may designate another person or persons to perform the duties during periods of his or her temporary absence or in an emergency.

(Source: Amended at 22 III. Rog. 1206, effective January 1, 1998)

Section 504.20 Offenses and Maximum Penalties

Disciplinary offenses are defined in Appendix A. Maximum penalties for conduct that constitutes a disciplinary offense are set forth in Table A for adult offenders and in Table B for juvenile offenders.

a) No offender shall be found guilty of any violation of these rules without a hearing before the Adjustment Committee or Program Unit. If an offender is transferred

SUBPART F: GRIEVANCE PROCEDURES FOR OFFENDERS

Section	,
504.800	Applicability
504.802	Definitions
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504.810	Filing of Grievances
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504.830	Grievance Procedures
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504.860	Records
504.870	Direct Review by Administrative Review Board

SUBPART G: GRIEVANCE PROCEDURES FOR RELEASEES

Section	
504.900	Applicability
504.905	Definitions
504.910	Responsibilities
504.920	Filing of Grievances
504.930	Review of Grievances
504.940	Appeals

APPENDIX A Offense Numbers and Definitions

TABLE A	Maximum Penalties for Adult Offenders
TABLE B	Maximum Penalties for Juvenile Offenders
TABLE C	Offenses and Maximum Penalties Community Services Division (Repealed)

AUTHORITY: Implementing the Americans With Disabilities Act of 1990 (42 USC 12101 et seq.) and implementing and authorized by Sections 3-2-2, 3-5-2, 3-6-3, 3-8-7, 3-8-8, 3-10-8, and 3-10-9 of the Unified Code of Corrections [730 ILCS 5/3-2-2, 3-5-2, 3-6-3, 3-8-7, 3-8-8, 3-10-8, and 3-10-9]. Sections 504.70 and 504.450 are implementing a Consent Decree (U.S. Department.) of Justice vs. the State of Illinois, #S-CIV-76-0158, S.D. III., 1978). Sections 504.80 and 504.460 are also implementing a Consent Order (Arsberry vs. Sielaff, #74 C 1918 and Longstreet vs. Sielaff, #74 C 1951, N.D. III., 1982).

SOURCE: Adopted at 8 Ill. Reg. 14427, effective August 1, 1984; amended at 12 Ill. Reg. 8351, effective June 1, 1988; amended at 16 III, Reg. 10430, effective July 1, 1992; amended at 22 Ill. Reg. 1206, effective January 1, 1998; amended at 25 Ill. Reg. 10775, effective September 1, 2001; amended at 27 III. Reg, 6214, effective May 1, 2003.

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- 2) Each facility shall take reasonable steps to ensure that the grievance procedure is accessible to offenders who are impaired, disabled, or unable to communicate in the English language.
- d) Offenders shall be informed of the grievance procedure at the admitting facility and may request further information regarding the procedure from their counselors.
 - 1) The written procedure shall be available to all offenders.
 - 2) An offender unable to speak or read the English language may request that the procedure be explained in the individual's own language.

(Source: Amended at 27 Ill. Reg. 6214, effective May 1, 2003)

Section 504.820 Grievance Officer

- a) The Chief Administrative Officer shall appoint 2 or more employees who may serve as a Grievance Officer to attempt to resolve problems, complaints, and grievances that offenders have been unable to resolve through routine channels.
- b) No person who is directly involved in the subject matter of the grievance or who was a member of the Adjustment Committee that heard a disciplinary report concerning the grievance may serve as the Grievance Officer reviewing that particular case.

(Source: Amended at 27 III. Reg. 6214, effective May 1, 2003)

Section 504.830 Grievance Procedures

- a) A Grievance Officer shall review grievances at least weekly, provided that one or more grievances have been filed. Grievances on issues that are deemed without merit may be returned as denied to the sender without further investigation. No merit grievances include grievances that:
 - Have previously been addressed for which there is no additional information; or
 - 2) Are on issues that do not involve or affect the offender.
- b) The Grievance Officer shall promptly submit a copy of any grievance alleging discrimination based on disability or a request for an accommodation based upon disability to the facility ADA Coordinator. The facility ADA Coordinator shall conduct such investigation as deemed appropriate and make written

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recommendations to the Chief Administrative Officer for resolution of the grievance.

- c) An offender may be afforded an opportunity to appear before the Grievance Officer unless the grievance is deemed without merit. The Officer may call witnesses as deemed appropriate.
- d) The Grievance Officer shall consider the grievance and report his or her findings and recommendations in writing to the Chief Administrative Officer. The Chief Administrative Officer shall advise the offender of the decision in writing within 2 months after receipt of the written grievance, where reasonably feasible under the circumstances. Responses to duplicate grievances on issues that are currently being grieved may be combined in one response.

(Source: Amended at 27 Ill. Reg. 6214, effective May 1, 2003)

Section 504.840 Emergency Procedures

An offender may request a grievance be handled on an emergency basis by forwarding the grievance directly to the Chief Administrative Officer.

- a) If the Chief Administrative Officer determines that there is a substantial risk of imminent personal injury or other serious or irreparable harm to the offender, the grievance shall be handled on an emergency basis.
- b) The Chief Administrative Officer shall expedite processing of the grievance and respond to the offender, indicating what action shall be or has been taken.

(Source: Amended at 27 III, Reg. 6214, effective May 1, 2003)

Section 504.850 Appeals

- a) If, after receiving the response of the Chief Administrative Officer, the offender still feels that the problem, complaint or grievance has not been resolved to his or her satisfaction, he or she may appeal in writing to the Director within 30 days after the date of the decision. Copies of the Grievance Officer's report and the Chief Administrative Officer's decision should be attached.
- The Director shall review the grievance and the responses of the Grievance Officer and Chief Administrative Officer and shall determine whether the grievance requires a hearing before the Administrative Review Board. If it is determined that the grievance is without merit or can be resolved without a hearing, the offender shall be advised of this disposition, in writing.

This Handbook has been prepared for you to serve as a guideline to the rules and regulations, organization, programs and services of the facility. It is not a substitute for Department Rules and/or Warden's Bulletins. Specific Department Rules and Warden's Bulletins that are referred to in the Handbook are either included in the appendix or are available in the Law Library.

I. INTRODUCTION

A. Chapter 730 - Illinois Compiled Statutes - Code of Corrections

Stateville Correctional Center is a maximum-security correctional institution with a minimum-security unit outside the walls. It is located at the intersection of Route 53 and Division Street approximately three miles north of Joliet. The mailing address for offenders is P.O. Box 112, Joliet, Illinois, 60434. The purpose of Stateville as prescribed in Chapter 730 of the Illinois Revised Statutes is, in part: "To develop and maintain programs of control, rehabilitation, and employment of committed persons..."

B. Mission Statement

Stateville Correctional Center's mission is to encourage and promote a climate of safe and secure conditions in which offenders and staff can develop positive attitudes and encourage work/program opportunities and experiences that guide offenders toward reintegration into the community.

C. Offender Rights

An offender at Stateville has the right to be treated with respect, impartiality and as a human being. It is an offender's responsibility to treat others, both employees and offenders, in the same manner. An offender may write the warden, assistant wardens, majors, shift commanders, counselors, chaplains and other staff at any time.

An offender has the right to the following:

- 1. information on the rules and procedures concerning schedules and the operation of the institution;
- 2. equal access to programs and work assignments (as appropriate to institutional status);
- 3. involvement in decisions concerning classification status;
- 4. freedom from discrimination based on race, religion, national origin, sex, handicap, or political beliefs;
- a healthful, clean and orderly place in which to live;
- 6. freedom of religious affiliation and worship;
- 7. health care and dental treatment;
- 8. wholesome and nutritional meals;
- proper bedding and clothing;
- 10. laundry services;
- 11. bathing facilities;
- 12. recreation and exercise (in accordance with institutional safety and security concerns):

- 13. toiletries:
- 14. access to legal counsel;
- 15. access to legal services; and
- 16. use of one's name when addressed, rather than prison number.

D. Orientation

Upon admission into the Illinois Department of Corrections, each offender is placed in Phase 1 Orientation Status until moved to a Level Three or above facility or until 60 days have elapsed since entry. Stateville Correctional Center is a Level One facility. An offender who transfers into this facility from a Reception & Classification Center shall be in Phase 2 Orientation Status through his 60th day after admission into the department. Limitations associated with Phase 2 status shall be communicated to affected offenders by Orientation Unit counseling staff persons.

An offender normally goes through an institutional orientation process during his first seventy-two hours at Stateville. During this period he is also screened by Health Care Unit staff persons in order to address any immediate medical needs he might have. He will be given a Visitor's List and a Personal Identification Number (PIN) Access List form to complete. An offender will receive authorized personal property items as soon as possible after his arrival. General population and protective custody offenders will be issued a personal property storage box and, if requested, a correspondence box.

Each offender will be required to sign a receipt for this handbook. It is to an offender's advantage to carefully review all included information, as he will be held responsible for being aware of, and in compliance with, all included rules and regulations.

E. Classification & Institutional Placement

Each offender will have a personal interview with a counselor to determine appropriate housing placement within the institution. Some factors taken into consideration when determining placement are criminal history, prior institutional adjustment, gang affiliation, health and special needs. An offender who feels that he would have difficulties if placed in the general population of the institution should be aware that placement in Protective Custody is available to all offenders. This option should be discussed with the counselor during the interview.

Offenders interested in requesting a non-smoking cell assignment should contact their counselor or write to the Placement/Assignment Officer who will review the request for approval or denial. Offenders will be advised if their request is denied. Offenders with such approval will not be permitted to smoke or possess smoking material in designated non-smoking cells or rooms or purchase smoking material from the commissary.

II. ORGANIZATION

A. Table of Organization